



AFOA
Aboriginal Financial Officers Association of Canada

A 1-Day Workshop for Elected Leaders

Demystifying Finance for Elected Aboriginal Leaders

Vancouver, BC March 15, 2012

REGISTRATION DEADLINE:
February 10, 2012

Registration is limited to 25 participants.
Register now!
See attached form to register.
For more information or for workshop space availability, please call Sheila Howard at AFOA Canada at 1-866-722-2362 ext.117

Our Venue:
Vancouver Marriott Pinnacle Downtown
1128 West Hastings Street
Vancouver, BC
Guest Room Rate: \$169/night
1-800-207-4150
Guestroom Code: ABORIGINAL FOAC

Workshop Cost:
Members: \$480 + Taxes
Non-Members: \$680 + Taxes

Understanding financial information is one of the key challenges facing elected officials in Aboriginal communities. Elected officials are an important element of the financial governance of any Nation. They must understand and interpret financial reports and information to make key decisions with significant impact on their communities. The workshop focuses on 1) building financial literacy and 2) developing financial capacity

Topics to be covered:

- Building Financial Literacy
- Roles and responsibilities of First Nation leadership in context of financial management
- Basic financial accounting concepts and reporting
- Role of budgets in helping elected leaders manage community funds
- Understand the importance of and the tools available to achieve accountability and transparency
- The federal contribution process and the importance of risk
- Opportunities and tools for economic development
- Duty to consult and accommodate

IMPORTANT - CANCELLATION POLICY - Cancellation of registration should be sent in writing directly to AFOA Canada, by Fax 613-722-3467 or email showard@afoa.ca. Cancellations will be accepted until **February 16, 2012**. A \$300 cancellation fee will apply for cancellations received between **February 17, 2012 and March 1, 2012**. No refund for cancellations received after **March 2, 2012**. Substitutions will be accepted at any time.



Aboriginal Financial Officers Association of Canada

Association des agents financiers autochtones du Canada

1066 Somerset Street West ❖ Suite 301 ❖ Ottawa, ON ❖ K1Y 4T3 ❖ www.foa.ca

Demystifying Finance for Elected Aboriginal Leadership Workshop Registration Form March 15, 2012, Vancouver, BC

CONTACT INFORMATION	
Name:	
Position:	
Company:	
Mailing address	
Work #: ()	Fax #: ()
E-mail:	

- Registration Fee: Members \$480 + Taxes Member # _____
- Registration Fee: Non-Member \$680 + Taxes

If you are claiming GST/HST exemption, please attach proof of exemption with your registration form.

Please Note: Workshop registration fee must be paid prior to the workshop. Thank you.

Cancellation/Substitution Policy

- Cancellations should be sent in writing directly to AFOA Canada by Fax 613-722-3467 or email showard@afoa.ca.
- Cancellations will be accepted without penalty until **February 16, 2012**.
- A \$300 cancellation fee will apply for cancellations received between **February 17, 2012 and March 1, 2012**.
- No refund for cancellations after **March 2, 2012**.
- AFOA Canada reserves the right to cancel the workshop, in which case refunds will be issued.
- Substitutions are welcome at anytime.

Your signature is required as authorization of registration. Please sign and date below:

Signature

Date

INDICATE METHOD OF PAYMENT

Cheque enclosed (Payable to AFOA Canada)

NSF cheques will be subject to a \$37.50 fee

Credit Card (complete the following):

VISA MasterCard American Express

Credit Card Number: _____

Expiry: ____ / ____ (mm/yy)

Cardholder Name: _____ Authorization Amount: \$

Cardholder Signature: _____

Fax this form to (613) 722-3467 and mail a copy with your payment to:

AFOA Canada
1066 Somerset Street West, Suite 301
Ottawa, ON K1Y 4T3

Please address all questions to AFOA's Project & Event Coordinator, Sheila Howard, at 1-866-722-2362 x117 or showard@afoa.ca.

Updated: May 2011