

EXHIBITOR Registration Form
AFOA Canada National Conference - October 2-4, 2018
Shaw Centre - Ottawa, Ontario



1. Please email your form to conference@afoa.ca or fax it to 1-866-775-9569 or 819-827-4630.

First Name: _____ Last Name: _____

Title: _____

Organization: _____

Division: _____

Address: _____ P.O. Box/ Suite / etc.: _____

City: _____ Province: _____ Postal Code: _____

Telephone: (____) _____ Email: _____

Web Site: _____ (we will create a link to your organization's web site)

2 - BOOTH FEE

With the purchase of a booth space, each exhibitor receives one (1) complimentary conference pass and one (1) pass for an individual to staff the booth (please provide names below). ALL other individuals from your organization who wish to attend the conference must register as conference delegates (please refer to the Delegate Registration Form for pricing).

Booth Space - AFOA Canada Corporate Members \$1100* (discount applicable to 1 booth per corporate member)

* Corporate membership for 2018 must have been renewed.

Booth Space - Others \$1600

Arts & Crafts - \$600

Please confirm the names of individuals using the passes:

One full conference pass: _____

Title: _____

Email: _____

One staff at the booth: _____

Title: _____

Email: _____

Important: If you would like to purchase lunch and/or dinner tickets for the person staffing your booth, please complete the "exhibitor staff" registration form.

3 - PAYMENT

Booth Fee \$ _____

Add HST (13%) + \$ _____

Total \$ _____

Note: The conference is being held in Ontario where HST applies. If your Indian band is GST/HST exempt, please provide us with a copy of your exemption certificate with your registration form. AFOA Canada GST/HST number 883195927RT001.

4 - PAYMENT METHOD

Cheque (make payable to AFOA Canada and mail with a copy of your form to the AFOA Canada office)

VISA Mastercard Amex

Card Number _____

Exp. Date _____

Name of Cardholder _____

Signature _____

5 - CANCELLATION / SUBSTITUTION

Cancellation of registration should be sent in writing, by fax to 613-722-3467 or by email to conference@afoa.ca. Cancellations will be accepted until September 6, 2018 for a full refund. A 50% cancellation fee will apply for cancellations received between September 7 and 21, 2018. No refund for cancellations received after September 21, 2018 and no refund for no-shows at the conference. **Substitutions are accepted at any time.**

6 - INFORMATION / MAILING ADDRESS

AFOA Canada
#301 - 1066 Somerset Street West
Ottawa, ON K1Y 4T3

Email: conference@afoa.ca
Tel Conference Secretariat: 1-866-775-1816

Important notice: By registering for the AFOA Canada National Conference, you agree to allow AFOA Canada to use photographs / videos in which you may appear in all media formats worldwide.

Visit www.afoa.ca today!

STAFF at Booth Registration Form

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Limited to 1 individual per booth space. Please email your completed form to conference@afoa.ca or fax it to 1-866-775-9569 or 819-827-4630

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Title: _____
Organization: _____
Division: _____
Address: _____ P.O. Box/ Suite / etc.: _____
City: _____ Province: _____ Postal Code: _____
Telephone: () _____ Email: _____

1 - REGISTRATION FEES FOR TICKETS FOR ONE PERSON STAFFING BOOTH

Important: You can register only one individual at no cost to staff your booth. This individual staffing your booth is invited to attend the opening reception, breakfasts and breaks at no cost.

Tickets for lunches and dinner are available for purchase. Please select tickets below:

Wednesday, October 3 - Lunch \$65

Thursday, October 4 - Lunch \$65

Thursday, October 4 - Dinner and Entertainment \$125

2 - PAYMENT

Registration Fee \$ _____

Add 13% HST + \$ _____

Total \$ _____

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5 - ACCOMMODATION

We have negotiated discounted room rates at various Ottawa hotels. Please contact the hotel of your choice directly and refer to AFOA 2018 to make your reservation.

Westin Ottawa - \$239/night

Telephone: 1-888-627-8528

Delta Ottawa City Centre - \$219/night

Telephone: 1-888-236-2427

Novotel Hotel - \$209/night

Telephone: 1-855-677-3033

Les Suites Hotel - \$199/night

Telephone: 1-800-267-1989

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