

# Indigenous Learning Centre (ILC)

## Professional Development Scholarship Program

### Guidelines & Application Form



**DEADLINE: WEDNESDAY, September 26, 2018 at 3:00 pm EDT**

#### INSTRUCTIONS

We recommend reviewing the Application Guidelines **before** you complete the attached form.  
If you have any questions, please feel free to contact us at 1-866-722-2362 or [pr@afao.ca](mailto:pr@afao.ca).  
(Application forms for the Scholarship Program is also downloadable from our website [www.afao.ca/ilc](http://www.afao.ca/ilc)).

#### BACKGROUND

Established in 2013, the *Indigenous Learning Centre (ILC)* was created as a charity by AFOA Canada, to promote education in finance, management and leadership for Indigenous People's living within Canada. The ILC is pleased to offer assistance to First Nation, Inuit & Métis persons & others wishing to further their career.

The 2018 Professional Development Scholarship Program has received funding support from the NIB Trust Fund to address the impacts of the Indian Residential School System and is consistent with the NIB Trust Funds charitable objects.

#### APPLICATION DEADLINE: WEDNESDAY, September 26, 2018 at 3:00 pm (EDT)

Please note: only fully completed application packages containing current information will be considered. Application packages can be scanned and emailed to [pr@afao.ca](mailto:pr@afao.ca), faxed 613-722-3467, mailed, couriered or submitted in person.  
**NOTE:** Applications that arrive after the deadline date will **NOT** be reviewed.

#### ELIGIBILITY CRITERIA

The Eligibility Criteria for a Professional Development Scholarship are:

- Applicant **MUST** be a former residential school attendee or a descendant of a residential school attendee
- Employed in a financial and/or management position and/or attending school as a full-time student.
- Reside or work in an Indigenous community/organization.
- Preference will be given to applicants to demonstrate financial need.

## AVAILABLE PROFESSIONAL DEVELOPMENT SCHOLARSHIP

The Professional Development Scholarship will be awarded in the following three (3) categories:

**#1 - CAPA In-Person Session** - Three (3) scholarships to recipients who will enroll in the upcoming National Session held in Ottawa, ON valued at \$7,500 (3 sessions at \$1,500 plus \$3,000 for travel per session)

- Session 1 - October 19-21, 2018
- Session 2 - November 30 – December 2, 2018
- Session 3 – February 22-24, 2019

**#2- Certified Indigenous Leaders Program (CIL) In-Person Sessions** - Four (4) scholarships to recipients who will enroll in the upcoming National Session held in Ottawa, ON valued at \$7,500 (3 sessions at \$1,500 plus \$3,000 for travel per session).

- Session 1 - October 20-21, 2018
- Session 2 - December 1-2, 2018
- Session 3 – February 23-24, 2019

Scholarship awards allocated must be used for the program of study and the academic year specified on the application form

### 1 – CAPA IN-PERSON

The **CAPA In-Person** Session Scholarship is for candidates who wish to take or will enroll in the CAPA In-Person Program. This scholarship will offset three (3) sessions plus \$1,000 travel cost per session, from the full program. The available sessions are as follows:

<b>Session 1 – Emotional &amp; Relationship Competencies</b> <ul style="list-style-type: none"> <li>• Human Resources Management</li> <li>• Emotional Intelligence and Professional Development</li> <li>• Communications</li> </ul>	<b>Session 4 – Intellectual &amp; Leadership Competencies</b> <ul style="list-style-type: none"> <li>• Critical Thinking and Analysis</li> <li>• Organizational Behaviour Capacity Development</li> <li>• Negotiations and Conflict Resolution</li> </ul>
<b>Session 2 – Ethical &amp; Personal Competencies</b> <ul style="list-style-type: none"> <li>• Values, Ethics and Professionalism</li> <li>• Knowledge of Culture and Language</li> <li>• Knowledge of Community</li> </ul>	<b>Session 5 – Fiscal &amp; Management Competencies</b> <ul style="list-style-type: none"> <li>• Planning and Organization</li> <li>• Financial Oversight</li> <li>• Accountability and Performance Reporting</li> </ul>
<b>Session 3 – Intellectual &amp; Leadership Competencies</b> <ul style="list-style-type: none"> <li>• Leadership</li> <li>• Governance Structures and Processes</li> <li>• Mid-Term Exam</li> </ul>	<b>Session 6 - Fiscal &amp; Management Competencies</b> <ul style="list-style-type: none"> <li>• Law &amp; Legislative Awareness</li> <li>• Community Economic Development</li> <li>• Final Exam &amp; Diploma Ceremony</li> </ul>

### 2 – *NEW!* CERTIFIED INDIGENOUS LEADERS (CIL) IN-PERSON SESSIONS

*New!* Certified Indigenous Leaders Program (CIL) In-Person Sessions are available to four recipients who will enroll in the upcoming National Session held in Ottawa, ON.

- An Indigenous Community Governance I
- Indigenous Governance II
- Indigenous Governance III: Nation Building
- Demystifying Finance for Indigenous Leaders I
- Demystifying Finance for Indigenous Leaders II
- Effective Leadership
- The Politics of Ethical Decision Making for Indigenous Leaders
- Indigenous Governance IV: Strategy

## NOTIFICATION

All applicants – successful or otherwise – will receive written notification of the ILC **Review Selection Committee** decision regarding their individual application by August 3, 2018. A list of successful candidates will be posted on the ILC website.

## SUBMITTING YOUR APPLICATION

- ✓ *Keep a copy of your application package for your personal records.*
- ✓ *Applications **MUST** be received before the deadline date of **September 26, 2018 at 3:00 pm (EDT)** to be eligible for consideration. There will be **NO** exceptions.*
- ✓ *Application packages can be emailed to [pr@afao.ca](mailto:pr@afao.ca), faxed to 613-722-3467, mailed, couriered or submitted in person at the address below:*

Indigenous Learning Centre  
c/o AFOA Canada  
301-1066 Somerset Street West  
Ottawa, ON K1Y 4T3

**We look forward to receiving your application!**